



San Silvestre School

Post description - Secondary Economics & Business Studies Teacher

For a suitably experienced and motivated candidate, there is also the possibility of a Coordination post, to oversee the teaching and development of Economics and Business Studies in Secondary. Please indicate your interest, and outline your experience in your application.

Post title: Full-time Economics & Business Studies teacher

Contractual conditions: Duration of contract - 3 years, beginning March 1st 2021.

Responsible to: Head of Social Studies

Line Manager: Head of Social Studies

Internal Relationships: Head of Secondary, Form Teachers

General responsibilities

1. Plan, prepare and teach
2. Setting and marking work, including examinations
3. Manage pupil behaviour and maintain a safe learning environment
4. Demonstrate good subject and curriculum knowledge
5. Set high expectations to inspire, motivate and challenge pupils
6. Collaborate with members of the department to prepare and develop schemes of work, sharing best practice
7. Adapt teaching accordingly, knowing how and when to differentiate to help each pupil reach their potential
8. To promote and safeguard the welfare of pupils in line with the school's child protection and health and safety policies
9. Assess, record and report on the development, progress and attainment of pupils
10. Attend department and whole school meetings online

Technology

- Maintain an understanding of technology and its use in teaching and learning.
- Be a proficient user of Google Suite.
- Use the School supplied technology resources primarily for teaching and learning purposes.

Specific responsibilities

- Teach Economics to IGCSE level (Cambridge syllabus) and IBDP Economics (SL and HL) and Business Studies (SL)
- Create and deliver online lessons, working with online platforms available (eg. Zoom, Google classroom, Peardeck, Nearpod and others)

Formal Qualifications

- A relevant degree at a good level (essential), such as Economics or Business Studies
- Recognised teaching qualification, such as PGCE, *Licenciatura* in Education or equivalent (essential)
- Masters or postgraduate qualification in a related subject (desirable)

Competencies required

Excellent subject knowledge

Up to date knowledge of educational developments and issues.

Ability to understand and willingness to be committed to the philosophy and ethos of the School.

Ability to effectively manage one's own time.

Capacity to work unsupervised and use initiative.

Effective interpersonal and communication skills.

Dedicated to improving the lives of young people through education

The ability to motivate and inspire young people through teaching

Adapt teaching to allow to assess real world situations

Excellent classroom management skills

Creative approach to teaching and learning, adapting to the needs of the pupil

Personal Qualities

Effective interpersonal and communication skills.

A team player

Desirable Experience

Ability to speak fluent English (first language English speaker preferred) and Spanish.

Teaching experience at IGCSE and IB.

Experience in teaching TOK

Other relevant experience

Experience of working with EAL pupils (English as an Additional Language).

Other Relevant Information

This Position Description is a guide only and is not intended to be an exhaustive or exclusive list of the duties attached to this position.

San Silvestre School is totally committed to safeguarding the welfare of children and young people and expects the same from its employees.

All new staff will be subject to enhanced pre-employment clearance including identity checks, criminal background checks, qualification checks and employment checks to include an exploration of any gaps in employment.

Three professional references will be sought, at least ONE of which must be from your present employer.

Please send your CV and letter of application to applications@sansilvestre.edu.pe indicating **Secondary Economics and Business Teacher** in the subject line OR via the TES platform.

The deadline for application is 28.9.2020.

Dated: 8.9.2020